

Course Title	Course Duration	Retraining Requirement	Training Objective	Target Audience
Biological Safety for Managers and PI's	3 hours	Every 3 Years	To advise staff on laboratory containment, Microbiological safety cabinets, Risk Assessment, Management/Handling (waste, sterilisation, transport, emergency planning).	Specifically laboratory managers, senior technical officers, chief technical officers, PI's, facilities managers, those charged with Biological safety responsibilities.
Chemical Safety for Users and Managers	2 hours	Every 3 Years	To ensure staff are aware of updates in legislation and of best practice and procedures in the use and handling of chemical hazards, SDS's, risks, inventory, risk assessments and operation safety.	Principal Investigators, Academic staff, Technical Staff, Post-Graduate Researchers and any other staff working with/handling chemicals
Compressed Gas Awareness Briefing	3 hours	Every 3 Years	To ensure staff are informed on safe use and best practice while working with compressed gases and associated equipment in a laboratory environment.	This briefing is designed for all staff who use, or supervise staff working with, compressed cylinder gases and associated equipment in a laboratory environment.
Fieldwork First Aid (REC 3)	3 Days	Every 3 Years	To prepare staff to respond to incidents and outdoor scenarios while far from medical help, with minimal equipment.	All staff who participate in or lead outdoor activities/fieldwork.
Fire Marshal Briefing	1 hour	Every 3 Years	To ensure Fire Marshals are prepared to respond and act appropriately in the event of an emergency.	Staff who act as a Fire Marshal on behalf of the Unit.
Fire Safety Briefing	1.5 hours	Every 3 Years	To ensure staff are aware of the University's emergency practices and procedures and are prepared to respond and act appropriately in the event of an emergency.	All staff
First Aid Responder (FETAC Level 5)	3 Days	Every 2 Years	First aid course that trains course participants to provide first aid for a person who becomes suddenly unwell or injured until the arrival of emergency medical services. FAR includes the full Cardiac First Response Community standard also.	Staff who act as a First Aider on behalf of the Unit.

First Aid Responder Recertification	2 Days	Every 2 Years	To refresh your CPR and first aid skills.	Staff who act as a First Aider on behalf of the Unit.
GM Safety	2 hours	Every 3 Years	To inform users of genetically modified organisms of the risks associated with their handling and how best to reduce these risks. This course is excellent preparation for an EPA inspection.	Laboratory staff and GM Licensees who are working with GMMs or GMO's.
IATA (Dangerous Goods Training)	1 Day	Every 2 Years	To ensure staff who prepare Dry Ice/Hazardous Goods shipments are trained to do so in line with IATA regulations and best practice.	All staff who are required to pack goods in dry-ice.
Laboratory & Biological Safety Awareness	2 hours	Every 3 Years	Legislation, hazards, means of exposure, risks, risk assessment, prevention and controls	Staff who use or may be exposed to biological agents in a laboratory setting in the course of their work.
Manual Handling Training	3 hours	Every 3 Years	To reduce the risk of musculoskeletal disorders (MSDs) in the workplace and provide practical information on actions that can be taken to prevent and manage MSDs in the workplace.	All staff who duties require the lifting, putting down, pushing, pulling carrying or moving a load and may involve risk of injury.
PAT Testing's	2 Hours		The objective is to ensure that portable and transportable electrical equipment is maintained in a safe condition to avoid any hazard to persons or property.	Staff responsible the management or supervision of electrical equipment.
Safety Co-Ordinators Update/Meeting	1 hour	Every 6 Months	To provide updates on University Safety requirements and procedures, and support and enable Safety Co-Ordinators in their role.	Safety Co-Ordinators
Safety Representative Training	1 Day	Every Year	To ensure Safety Representatives are aware of health and safety legislation, and the key role and functions of a Safety Representative, and possess a knowledge of workplace risk identification and control.	University Safety Representatives.
SOLAS Safe Pass	1 Day	Every 4 Years	To raise the standard of safety awareness and ensure that all relevant staff possess basic health and safety awareness training to enable them to work without being a risk to themselves or others who might be affected by their acts or omissions.	All staff involved in construction and maintenance work.

Unit Safety Briefings	2 hours	Every 3 Years	To provide essential information and practical actions on priority safety topics.	Unit Heads and Safety Co-Ordinators.
Workplace Posture & Light Manual Handling	1.5 hours	Every 3 Years	To reduce the risk of musculoskeletal disorders (MSDs) in the workplace and provide practical information on actions that can be taken to prevent and manage MSDs in the workplace.	Staff with low risk manual handling duties.
Workstation Assessor Initial Training	1 Day	Every 3 Years	To ensure staff are protected from potential hazards in conducting their work at computer workstations.	Staff who act as a Workstation Assessor on behalf of the Unit.
Workstation Assessor Refresher Training	3 hours	Every 3 Years	To refresh your knowledge and receive updates on best practice and procedures to the reduce potential hazards.	Staff who act as a Workstation Assessor on behalf of the Unit.